



# Randall Road Improvements Study

## Community Advisory Council Meeting Goals and Ground Rules / Guidelines

### Meeting Goals

- ❖ Generate discussion of project issues amongst stakeholders.
- ❖ Begin process of identifying stakeholder representation.

### Meeting Ground Rules / Guidelines

- ❖ The purpose of the Stakeholder Involvement Plan is to gather and duly consider input on the project from all stakeholders, in order to produce the best solutions to any problem identified by the process.
- ❖ All input from all participants in the process is valued and considered.
- ❖ The role of the stakeholders is to advise the Project Study Group (PSG), which will make the ultimate decisions on the project. A consensus of stakeholder concurrence on project choices is sought, but the ultimate decisions remain in the hands of the PSG.
- ❖ All participants must come to the process with an open mind and participate openly and honestly.
- ❖ Consensus is defined as a majority of the stakeholders in general agreement, with the minority agreeing that their input was duly considered.
- ❖ All participants in the process must treat each other with respect and dignity.
- ❖ The list of stakeholders is subject to revision at any time as events warrant.
- ❖ Minutes of all stakeholder contacts will be maintained by the PSG, with the content subject to stakeholder concurrence.
- ❖ The project must progress at a reasonable pace, based on the original project schedule.
- ❖ All decisions made by Randall Road Improvements Study PSG must be arrived at in a clear and transparent manner and stakeholders should agree that their input was duly considered.

#### **For more information contact:**

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#### **You can also visit the project website or e-mail us:**

Website: [www.randallroad.info](http://www.randallroad.info)  
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